

A guide to Sixth Form Enrolment for internal applicants

Internal Sixth Form Enrolment will take place in the Atrium between 8.30 - 10am on Thursday 24th August 2023

You should first collect your GCSE results from the school sports hall (arriving via the Community Entrance) between 8.30am – 10am.

If your grades meet our [Entry Requirements](#) and you wish to take up a place in our sixth form (even if you do not already hold an existing offer) you will be directed to the atrium following the collection of your GCSE results.

Once in the atrium, the Sixth Form staff will be ready to welcome you, check the details of your application and confirm your sixth form place. You will then leave the school through the main entrance at the front of the school.

We ask all internal students who wish to enrol with our sixth form to make their way to the Atrium by 10am.

Not able to attend in person?

We understand that there may be some unavoidable situations where students are unable to visit us in school for Enrolment on 24th August. If this is the case, you should contact us by **3pm Tuesday 22nd August 2023**.

If you already know that you will be unable to attend school (i.e. due to a planned family vacation) you should;

1. Email our exams officer, Mrs I Gunawardena (examinations@uobschool.org.uk) directly to make the appropriate arrangements for your GCSE results to be shared with you electronically
2. Email the sixth form admissions office (admissions@uobschool.org.uk) so that we can make a note of your intention to enroll remotely and send you further information about the remote enrolment process.

The final deadline for Offer Holders to enrol with us is 3pm on Thursday 24th August.

After this point, any outstanding Conditional Offers will expire, and remaining places offered to students in our Applicant Pool.

If I meet the Entry Requirements will there definitely be a place for me in the sixth form?

As a current UOBS student, you will have priority for our sixth form places, so long as you meet the necessary [Entry Requirements](#).

If you are an Offer Holder and wish to study the same subjects that are listed on your Conditional Offer, we will be able to confirm your place straight away.

If you wish to change the subjects listed on your Conditional Offer (or if you don't currently hold a Conditional Offer), we will still be able to offer you a place in the sixth form, but will also have to do some extra checks to make sure we have spaces available in your chosen subject classes.

We know that you will be anxious for your courses to be confirmed, so we will aim to finalise your subjects (by phone or email) **by 7pm on Results Day**. If we are unable to offer your chosen subjects due to oversubscription, then we will discuss alternative options with you.

Travelling to school

As we expect enrolment to be very busy, car parking will be limited on site, therefore all applicants and families are encouraged to use public transport, walk or cycle wherever possible.

Can my family come with me to Enrolment?

We recognise that some students may wish for parental support when making decisions about their sixth form studies. However, in order to manage the number of visitors within the building, we would politely ask that applicants limit this to one parent, carer or family member only.

What if I do not meet the requirements, but wish to appeal my results?

In order to receive a place in the sixth form, applicants must meet our Entry Requirements using the grades received on 24th August 2023. All Conditional Offers will expire at 3pm on Results Day to allow us to offer any remaining places to students in our applicant pool. Therefore, we are unable to reserve any sixth form places for students intending to appeal their grades.

However if you do later meet our Entry Requirement as the result of a successful appeal, please contact admissions@uobschool.org.uk to discuss your application.