



UNIVERSITY OF
BIRMINGHAM
SCHOOL

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University of Birmingham School

Sixth Form Home- School Agreement

September 2019

Sixth Form: Home-School Agreement (2019/2020)

Students:

- I will attend school every day, when fit to do so.
 - Students are expected to maintain at least 96% attendance
 - If there are concerns about a student's attendance this will be dealt with using the Sixth Form Concern System and may result in a fixed term or permanent exclusion.
 - Students with attendance below 90% may not be eligible for free entry to their examinations as a reasonable attendance record is required to qualify for free exam entry. In this instance the student would need to pay the required examination fee to sit their exam.
- I will arrive at school no later than 8.30am every day.
 - If there are concerns about a student's punctuality this will be dealt with using the Sixth Form Concern System and may result in a fixed term or permanent exclusion.
 - Arriving at school after 9am will be classed as truancy of period 1
- If I need to leave school early or arrive late for a genuine reason I will notify the Sixth Form Staff in advance by ensuring my Parent / Guardian contacts the school.
- I will attend all timetabled lessons, enrichment and PLAD sessions
 - Students who truant lessons will be dealt with using the Sixth Form Concern System and may result in a fixed term or permanent exclusion.
- I will attend any Intervention or Supervised Study sessions when asked to by a member of staff
- I will follow the correct procedure for signing in and out of the school building.
 - Failing to return from lunch, or arriving back late, will be classed as truancy.
- I will follow the School's Dress Code at all times. Students who are not dressed according to the dress code may be asked to return home to change
- I will wear a lanyard and ID card at all times.
- I will arrive in school every day with the necessary equipment, including the subject folders for the lessons that day and any materials I need for Study Periods
- I will use study periods productively for work.
- I will complete homework and coursework for the deadlines that are set by subject teachers
 - Students should check ClassCharts to keep up-to-date with what homework is due
- I will treat the 6th Form Centre and the wider school building with respect.
- I will not use a mobile phone during lessons unless given specific permission by a teacher.
- I will not bring takeaway food into the school building.
- I will not bring cigarettes, e-cigarettes or any items such as lighters or matches into school or use any such items on school premises or in the vicinity of the school.
- I will behave appropriately at all times, this includes time when I am off-site at lunch time or travelling to and from school as I am an ambassador for the University of Birmingham School and will represent the school in the best way possible
- I will not misuse any ICT systems, including school email, and not use social network sites to make derogatory, false or malicious comments which could bring staff, students or the school into disrepute.
- If needed, I will cross the Bristol Road using the pedestrian crossing and cross Weoley Park Road at the Pedestrian Crossing
- When travelling on public transport, I will respect those around me, both peers and members of the public
- I will respect the local environment, by being considerate to our local community, for example obeying shop rules, never dropping litter, defacing or trespassing on private property

Parents and Carers:

- I will ensure that my son/daughter attends school every day, when fit to do so.
 - Students are expected to maintain at least 96% attendance
 - If there are concerns about a student's attendance this will be dealt with using the Sixth Form Concern System and may result in a fixed term or permanent exclusion.
 - Students with attendance below 90% may not be eligible for free entry to their examinations as a reasonable attendance record is required to qualify for free exam entry. In this instance the student would need to pay the required examination fee to sit their exam.
- I will ensure that my son/daughter arrives at school no later than 8.30am every day.
 - If there are concerns about a student's punctuality this will be dealt with using the Sixth Form Concern System and may result in a fixed term or permanent exclusion.
 - Arriving at school after 9am will be classed as truancy of period 1
- If my son/daughter is absent, I will contact the school by 9am on the day of absence to report why they are absent. If an absence lasts for more than one day, I will continue to keep the Attendance Officer informed.
- I will provide medical evidence for every absence where requested
- If my son/daughter needs to leave school early or arrive late for a genuine reason I will notify the School in advance.
- I understand that my son/daughter cannot be excused from attend any detention, Intervention or Supervised Study session. If there is a genuine reason why they cannot attend I will contact the school in advance.
- I will ensure that my son/daughter follows the School's Dress Code at all times, I understand that if they are not dressed according to the dress code they may be asked to return home to change
- I will ensure that my son/daughter arrives in school every day with the necessary equipment, including the subject folders for the lessons that day and any materials they need for Study Periods
- I will always make myself available to the school by providing an up-to-date phone number, contact details and, where possible, an email address
- I will regularly check ClassCharts to ensure homework and coursework is completed for the deadlines set
- I will Inform the School about any concerns or problems that might affect my son/daughter's work or behaviour
- I will support the School's attendance policy, particularly with regard to taking students on holiday during term time
- I will not use social network sites to make derogatory, false or malicious comments which could bring staff, students or the school into disrepute.

The University of Birmingham School

We believe that every Student at University of Birmingham School is capable of academic and personal success and it is through hard work on the part of your son/daughter, with our support, that their potential will be realised

Learning

- We will make sure we always come to lessons prepared and engage Students in challenging work that paves the way for success in school and life
- We will set appropriate homework regularly
- We will constantly strive to become better educators
- We will provide rewards for Students' endeavours and opportunities for Students to become young leaders
- We will work to meet the needs of all Students in a consistent and realistic way

Pastoral Care

- We will follow Students' progress both academically and through their development of character
- We will go out of our way to get to know each of our Students as individuals to build relationships with them
- We will always care about our Students' wellbeing and protect their safety at all times

Parent-school communication

- We believe that through regular communication, a relationship of trust between school and home can be created
- We will hold yearly parents' evenings and issue progress reports on a regular basis
- We will make sure that parents and carers are able to communicate with form tutors, teachers and other staff by phone or email, and will reply to all communication as soon as possible, usually within 48 hours.
- We will communicate through Class Charts regarding achievements (green stamps) and behaviour concerns (amber/red stamps). If your child needs to remain in school for detention we will communicate this through email or ClassCharts
- We will welcome parents into the school community and will arrange relevant meetings as promptly as possible once a request has been made

Behaviour

- We will reinforce University of Birmingham School virtues and values consistently and fairly
- We will protect students from poor behaviour by insisting on high standards and holding students to account for their actions.